COFFINSWELL PARISH COUNCIL - MINUTES THURSDAY 23 MAY 2019 – ST BARTHOLOMEW'S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Brent, Hermsen and Parkes Cllr Dewhirst (DCC)

Apologies: Cllr Haines (TDC)

Also present: Rachel Avery (Clerk) 21 members of the public

Subject	Comments
The Chairman will open the Meeting and receive	Cllr Wills opened the meeting at 19.31.
apologies.	Apologies from District Cllr Haines were NOTED and Cllr Hermsen was
	welcomed to her first meeting as a Parish Councillor.
To declare any interests arising at this meeting.	There were no interests to declare.
The Council will adjourn for the following items:	
Public Question Time: A period of 15 minutes	Concerns were raised regarding a new opening onto the highway from
will be allowed for members of the public to ask	land adjacent to The Bungalow, Daccombe. There is no visibility into
questions or make comment regarding the work	and out of the field and a potential hedgerow issue. Action: Clerk to
of the Council or other items that affect	raise with TDC.
Coffinswell.	Further to planning refusal, clarification of the situation at The Bothy
	was requested. It was NOTED that there are more vans on the site than
	before. County Cllr Dewhirst stated that if there is an appeal,
	enforcement cannot be involved in the site until after the process has
	been followed. Action: Clerk to raise with TDC.
County and District Councillors' Reports	County Cllr Dewhirst's report forms part of the minutes.
	There was no police report.
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	It was RESOLVED to APPROVE the minutes.
	Standing orders were suspended.
	The applicant explained that this application had been submitted for
camping purposes (Manor Farm, Daccombe)	the site to be legal. The application is to increase the allowance to 40
	days (an increase of 20 days) for the summer season and to allow for
	more space on and between pitches.
	There was confusion over the licence, with Cllr Parkes stating that it runs from the Thursday prior to Easter to 01 October. Another licence
	states 20 May to 20 September.
	The applicant accepted that they had followed an incorrect rule last
	year with regards to the opening of the second field. This application
	had followed from conversations with TDC's enforcement officer.
	He stated that the second field would be linked to the existing site and
	its current conditions.
	Cllr Parkes expressed concerns regarding the lack of information about
	sanitation, with no indication within the application of temporary
	structures. The use of site facilities is limited to 75 tents; without
	additional provisions the licence would be in breach due to legislation
	requiring appropriate provision of sanitation.
	The applicant explained that the application is a time increase
	application, but no details of temporary infrastructure have been
	apologies. To declare any interests arising at this meeting. The Council will adjourn for the following items: Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell.

It was NOTED that there had been a campsite in Daccombe for a long time and the relationship between it and residents had generally been harmonious. Recently, there has been a huge increase in complaints. There have been licence breaches and a general lack of site management. Therefore, any further extensions to the site would cause great concern. CII Parkes reported that he had driven past the site regularly, and on three occasions, there have been camper vans with avmings. There is no provision for vans within the current licence. This was accepted by the applicant, however the camper vans on site did not pay. The police were contacted but could not deal with this issue. He reported that there has been a reduction in single sex and student bookings due to complaints. Whilst the management does not have to do this, it is appreciated that these types of bookings are disruptive and problematic. Their online booking form has also been amended to show this. Due to a huge loss in bookings, this years' tainings are down E5000 already. Part of the site's management must be finance-led and it is difficult to balance this. The owners are trying to increase summer booking potential and in turn, improve site management. The applicatin went on to report that due to ash dieback in the woodland, there is a real need for a financial input from the campsite which had not been required before. Last year, it had doubled or trebled in turn over which is why it caused issues. CII' Wills stated that profitability is not part of the planing application. It was NOTED that the publication states neighbours were consulted, but members of the public adit that his was not the caps at all. A resident stated that a general lack of management control is the main issue. Whilt three is symmatry towards the application. It was NOTED that there is symmatry towards the application of the second field makes this wors. The rules were ginored last year, and the second field makes this wors. The rules were created and rubbis his taken off site to b	
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At one point last year, there were at least 300 people on site.	
The current summer booking numbers were requested, and the	
applicant stated that bookings are incredibly low due to group booking	
cutbacks. Cllr Brent asked that if numbers are down, there may not be a	
need for the extra space. It was NOTED that it was hard to gauge	
whether the field is needed, but it would safeguard its future use if	
required.	
Other villages were cited such as Stoke Gabriel, where there are four	
campsites with no issues. It was felt that this is due to 24-hour coverage	

and noise control (for example, no noise after 22.00). Whilst the management are clarity making steps to improve this, there are still serious issues which require addressing. It was NOTED that the campate is materially changing the shape of Daccombe, and this has not happened before. Daccombe itself sits within a bowl, and noise travels significantly throughout the valley. It was suggested that there is a possibility to increase revenue by changing clentele and increasing the price. The applicant stated that the owners are keen to have children on the site, but the accepted that the owners are keen to have children on the site, but the accepted that the owneral management. There was an additional suggestion that campsites with motor homes are usually quieter, which could be considered. It was NOTED that the an eed for additional management. There was an additional suggestion that campsites with motor homes are usually quieter, which could be considered. It was NOTED that that did not form part of this application. It was NOTED that the rands around the campsite are very narrow and an increase in size would cause additional road use and were not suitable for an increased use with motor homes wising the site. Cli Brent suggested that the applicant was submitted based on numbers from last year. Whilst the lengths taken to address issue had an funce see son. Standing orders were reinstreted. Cli Wills RPOPSDE DEFUSAL. This was SECONDED by Clir Brent and APPROVED (50). The reasons for refusal were a diluxes if the suggested that the applicant sees not a large increase in traffic. • The extension of the site is excessive and unnecessary • Existing road infrastructure is not suitable for such a large increase in traffic. • The extension of the sit			
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recirculated for consideration at the next meeting. Cllr Parkes reported	1		
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		that he would provide an appendix to the policy regarding ash dieback.
		Action: Agenda item for July.
9	Finance:To agree accounts for payment	It was RESOLVED to APPROVE accounts for payment. Accounts for
		approval and bank balances form an appendix to the minutes and the document was signed by Cllrs Wills and Brent.
	 To approve the Annual Accounts 2018/19 	Cllr Wills PROPOSED that the annual accounts be ACCEPTED. This was SECONDED by Cllr Brent and APPROVED. It was NOTED that the asset register would be an item for the July meeting.
	 To consider and approve the documents for the 2018/19 annual external audit: 	
	 Annual Governance Statement 2018/19 Accounting Statements 2018/19 	The clerk read out the annual governance statement and it was RESOLVED to APPROVE the statement. It was RESOLVED to APPROVE the external audit accounting statement.
	Update - Lloyds bank account	Cllr Wills duly signed the AGAR documentation. It was NOTED that the new Lloyds account is now open, and the two Barclays accounts had closed. Cllrs Brent and Wills signed the forms relating to the use of internet banking, and it was hoped that this would
10	Neighbourhood Watch.	be set up in preparation for the July meeting.Sheenagh Orchard reported that 45 properties have now signed up to the Neighbourhood Watch scheme. The new signs have been put up.Two more will be delivered; if there are any areas where signs would be
		useful, it was requested that she be contacted. The new signs are very smart and easy to see. Sheenagh Orchard explained that she also has more window stickers available. It was agreed that the scheme is a great source of information and
11	Funding and Crants	Sheenagh was thanked for her work on this.
11	Funding and Grants: • Rural Aid 2019	It was NOTED that there were no projects for consideration.
12	Engaging with the community.	The clerk reported that the Facebook page was working well, and she had been posting to it regularly. The page is called 'Coffinswell Parish Council'.
13	Footpaths and Highways:	
	 No parking sign at Princess Cottages 	Concerns had been raised regarding parking outside 1 Princess Cottages, where the road's width is significantly smaller. It was NOTED that when a car is parked there it is difficult to get a small car through, so emergency services and farm machinery would be unable to do so. It was NOTED that a fire engine would move the car with force if required. County Cllr Dewhirst explained that a modest sign doing a useful job would be acceptable to DCC Highways. It was NOTED that the pub owners would speak to patrons and try to
	 To discuss the possible removal of Petasites Fragrans (Winter 	 add a sign in the pub as this area is used when the pub car park is full. It was AGREED that councillors would keep a record of the frequency of parking in this area, for further consideration. <i>Action: Item for July meeting.</i> Cllr Brent reported that this weed spreads underground and can be found in many areas around the village. He stated that only the female
	Heliotrope) on Church Way (as requested at the APM)	plant is found in this country. Whilst there had been a request for removal, it is well established and would be difficult to remove. The plant is most active in winter, so native hedgerows are not likely to be affected. The initial area of concern in Church Way is against a water course, so removal with the use of chemicals would be inappropriate. It was RESOLVED that the council would not undertake removal.

		Cllr Brent reported that DCC have been very good at filling potholes once they are reported online. All the potholes he had reported had been filled within two weeks. A resident reported a pothole on Daccombe Hill, which Cllr Brent would look at and report. <i>Standing orders were suspended</i> A resident reported that there has been a sandstone slip on land adjacent to Daccombe Hill and is approximately six inches from the telegraph pole in the road. Further information is awaited from structural and geotechnical engineers. She reported that the slip is much worse than anticipated and there has been mention of Daccombe Hill being closed. This was NOTED. <i>Standing orders were reinstated.</i> Concerns had been raised regarding the discharge of water across footpath two. There was discussion around a septic tank leak and the clerk would contact the Environmental Agency. Cllr Brent reported he would be undertaking path and tree maintenance work on footpath two on Tuesday, and if anybody wished to help it would be appreciated. He would look at this issue and report back. <i>Action: Clerk to contact EA</i> <i>regarding possible septic tank issue and Cllr Brent to investigate and</i> <i>report back.</i>
14	To note any correspondence received.	Clerks and Councils Direct.
14	To note the date of the next meeting: Thursday	This was NOTED. The meeting was closed at 21.20.
	18 July 2019.	